

Campus
Security
Report

2018



A SCHOOL OF ACUPUNCTURE
**SOUTH BAYLO
UNIVERSITY**
AND ORIENTAL MEDICINE

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Campus Security Report for 2018

In accordance with the Higher Education Act of 1965 as amended by Public Laws 101-542, 102-26, 102-325 and 103-208, all related to the Student Right-To-Know and Campus Security Act, the University makes available to current students, prospective students, employees, and prospective employees, information about campus safety policies and procedures and statistics concerning whether certain crimes took place on campus. The latest report will be posted on the campus bulletin board, and is available upon request by contacting the Student Service Coordinator or by writing to the Administrative Office. Any incidence is a cause of concern to the University. Therefore students, faculty, and staff are encouraged to report any crimes or suspected crimes to the HR Director or Title IX Coordinator who will immediately notify appropriate local law enforcement agency. In the absence of the HR Director or other official, the individual should directly notify the local law enforcement agency.

The statistics in the report reflect the number of criminal incidents reported to the various authorities. The report also includes institutional policies concerning alcohol and drug use, crime prevention, the reporting of crimes, sexual assault, and other matters.

A printed copy of the report may be obtained upon request to HR Department, South Baylo University, 1126 N. Brookhurst St, Anaheim, CA 92801 or by calling [714-533-1495](tel:714-533-1495) ext: 245.

South Baylo University is committed to protecting the safety and security of all students, staff and faculty, and to providing accurate and complete information regarding crimes committed in the campus community. We believe that our policies and programs for preventing and reducing crime, emergency notice system, and timely warnings and disclosure of crimes reported, promote a safer, more informed community.

REPORTING CRIMES AND EMERGENCIES

All crimes occurring on campus should be reported immediately to the relevant Police Department (Anaheim or Los Angeles) at the contact numbers shown below to ensure an appropriate response. The Anaheim Police Department has primary jurisdiction over the South Baylo University main campus. The University strongly encourages victims to report immediately all incidents and /or any suspicious activity to the Anaheim Police Department any time of the day or night.

Emergencies

For any emergency, please dial 911.

To report crimes in progress or police, fire, or medical emergencies on campus:

Anaheim

Police : 714-765-1900
Fire Department : 714-765-4000
Anaheim Memorial Medical Center : 714-774-1450

Los Angeles:

Police : 877-ASK-LAPD (877-275-5273)
Fire Department : 213-978-3800

We encourage you to program this as a one-touch number on your phone (if you dial 9-1-1 from some cell phones it may take longer to connect your call and determine your location).

If you dial 9-1-1 from a land-line phone or use a yellow emergency telephone, the dispatcher or operator can locate the phone from which you are calling and will dispatch a police officer. If there is a fire and no telephone is available, activate one of the fire alarms located throughout campus.

Confidential Reporting Process

If victims do not wish to file a police report, they or others acting on their behalf can report crimes anonymously and confidentially to the Student Services Coordinator/Title IX Coordinator(s). No names will be taken and no criminal investigation will be conducted, but the report will be included in the crime statistics reported in the annual Campus Security Report.

Reporting Acts of Workplace Violence

Faculty and Staff can voice their concerns about the behavior of campus employees or students in the following manner.

1. Report all acts or threats of violence to the Student Services Coordinator at ext. 229 or the Administration Office at 714-533-1495.
2. Be prepared to answer the following questions:

WHO: Name, address, phone number and description of those involved
WHAT: The circumstances and sequence of events leading up to and including the incident
WHEN: Time of day that the incident occurred
WHERE: Location where the incident took place
HOW: Description of how the offence was committed
WHY: The cause of the incident (if known)

The responding person will discuss the course of action with those affected by the incident. If necessary, a follow-up will be conducted at a later time. All reports of workplace violence will be reviewed by the President for possible follow-up.

Fire Safety Report

The Higher Education Opportunity Act enacted on August 14, 2008, requires institutions that maintain on-campus student housing facilities to publish an annual fire safety report that contains information about campus fire safety practices and standards of the institution. ***However, South Baylo University does not provide on campus student housing facility.***

Reporting Hate Crimes

A hate crime is any criminal act or attempted criminal act directed against a person(s), public agency or private institution based on the victim's actual or perceived race, nationality, religion, sexual orientation, disability, or gender or because the agency or institution is identified or associated with a person or group of an identifiable race, nationality, religion, sexual orientation, disability, or gender. A hate crime includes an act that results in injury, however slight; a verbal threat of violence that apparently can be carried out; an act that results in property damage; and property damage or other criminal act(s) directed against a private or public agency.

Crimes routinely classified as misdemeanors can be felonies if committed because of bigotry. A conviction cannot be based on speech alone, unless the speech itself threatens violence against a specific individual or group, and the defendant has the ability to carry out the threat. If you are the victim of or witness a hate crime, report it as soon as possible to the Anaheim Police Department at 714-765-1900, or LAPD Los Angeles Police Department at 877-ASK-LAPD.

EMERGENCY AND CRIME ALERTS, TIMELY WARNINGS

Emergency alerts and warnings

In the event of an emergency, the University will notify affected members of the campus community without delay by the possible means, taking into account the safety of the community unless issuing a notification will, in the professional judgment of the Police Chief, Fire Chief or their designees, compromise efforts to assist a victim or to contain, respond to, or otherwise mitigate the emergency. To update contact information, students, faculty and staff should notify the Registrar as soon as possible at 714-5331495 ext. 275.

Crime Alert Bulletins and Timely Warnings

The Office of Student Services will inform students of an immediate threat to the campus community by email as soon as possible. The Personnel Director will broadcast and inform staff and faculty. In addition, Student Services will post any incident of criminal activity that poses a potentially serious or continuing threat to the campus on the school bulletin boards.

PROCEDURES FOR HANDLING SEXUAL ASSAULT CASES

Reporting the Assault and Preserving Evidence

Report sexual assaults as soon as possible. You may make an informal, confidential report to the Title IX Coordinators:

Mishelle Oh

Title IX Coordinator
South Baylo University
[1126 N. Brookhurst Street](#)
[Anaheim, CA 92801](#)
[\(714\) 533-1495 x: 229](#)

John K. Youssef

Title IX Coordinator
South Baylo University
[2727 W. 6TH Street](#)
[Los Angeles, CA 90057](#)
[\(213\) 738-0712](#)

In addition, you have the right to make a formal criminal report to the Anaheim or Los Angeles Police Department. The Title IX Coordinator(s) or the Office of Student Services, can assist you in notifying the Anaheim or Los Angeles Police Department.

If you request a police response after an on-campus assault, the Title IX Coordinator(s) will explain the police procedures and possible medical procedures, and with your consent may transport you to the nearest hospital equipped to perform evidentiary medical exams. The decision whether or not to participate in the criminal justice process can be made at a later date, but evidence must be collected promptly if it is to be collected at all.

Physical evidence should be collected within 72 hours of the assault, and only by a certified physician at a certified medical facility, upon request of a law enforcement agency. To preserve evidence, you should not change clothes, bathe or shower, brush your teeth or use mouthwash, comb your hair, or take other action to clean up before going to the hospital. If you feel you may have been administered drugs to facilitate an assault, it is best to wait to urinate until you reach the hospital so that a urine sample can be collected for possible evidence.

Seeking Medical Attention

You should seek immediate medical attention whether or not you report the incident to the police, even if you do not feel you have been seriously injured. A medical examination is important to check for sexually transmitted diseases or other infection/injuries, and for pregnancy. Student Services are available to assist you in finding the appropriate medical provider.

REPORTING SUSPECTED MISCONDUCT BY STUDENTS, STAFF, OR FACULTY MEMBERS

If those suspected of committing a crime are University students, staff or faculty members, you may, in addition to filing a police report, report the suspected misconduct for possible disciplinary action.

To report suspected misconduct by a South Baylo University student, call or email the Office of Student Services at 714-533-1495 ext. 229 or mso@southbaylo.edu. The South Baylo University Code of Student Conduct prohibits physical assault including sexual assault, threats of violence and conduct that threatens health or safety, sexual harassment, stalking, illegal use or possession of weapons, explosives, drugs or alcohol, theft, vandalism, misuse of computer resources and other crimes and acts of misconduct. Students who commit crimes may be prosecuted criminally as well as disciplined by the campus. Students and student organizations may be disciplined for off-campus conduct that threatens health, safety or security.

The grievance procedures stated in the Student Handbook shall thereafter be applied for those involving staff and faculty members.

PUBLIC INFORMATION REGARDING SEX OFFENDERS

The Campus Sex Crimes Prevention Act requires institutions of higher education to issue a statement advising the campus community where law enforcement agency information provided by the State concerning registered sex offenders may be obtained. It also requires sex offenders already required to register in a State to provide notice, as required, under State Law, of each institution of higher education in that State at which a person is employed, carries on a vocation, volunteering services or is a student.

The State of California requires sex offenders to register with the police department in the jurisdiction in which they reside. The state makes this information available to law enforcement agencies. This information is available to the public at the local police/sheriff's department. For the Anaheim campus, information on registered sex offenders is available at the Orange County Sheriff's Department: 11100 Cedar St, Stanton, CA 90680 [\(714\) 647-7000](tel:7146477000).

Additionally, the Federal Campus Sex Crimes Prevention Act provides for the tracking of convicted sex offenders enrolled at or employed at institutions of higher education. In addition, the California Penal Code §290.01 requires sex offenders who are enrolled as a student, or is, with or without compensation, a full-time or part-time employee, or is carrying on a vocation for more than 14 days, or for an aggregate period exceeding 30 days in a calendar year to register with the Anaheim Police Department within five working days of commencing enrollment or employment. The terms "employed or carries on a vocation" include employment whether or not financially compensated, volunteered, or performed for government or educational benefit.

The registrant shall also notify the Department within five working days of ceasing to be enrolled or employed, or ceasing to carry on a vocation. Information on these registered sex offenders is available to the public at the Anaheim Police Department. Access to the data is by appointment only. Information on registered sex offenders is also available on the Megan's Law website at <http://www.meganslaw.ca.gov>.

KEEPING THE CAMPUS SAFE: SAFETY PRECAUTIONS

Developing Campus Safeguards

Providing security to the campus community is a continuous process of reevaluating existing policies, facilities, and practices so that the changing needs of the community can be met and hazards are reduced or eliminated.

South Baylo University has a security guard assigned to each campus to ensure the safety of the life and property of students, faculty, staff and visitors of the University. The manager of this company (DF Security) can be reached at 213-268-9319.

In addition, security surveillance cameras are installed throughout the campus to monitor the movement of persons or individuals and also to potentially serve evidentiary material to in the case of further investigation.

The building, facilities and landscaping are maintained in a manner that minimizes hazardous conditions. Through traffic signs have been installed in the building grounds and parking area to regulate entrance, parking, and exit of vehicles within the school's area of responsibility.

Parking, biking, or walking on campus

If you park on campus, lock your vehicle and consider using a steering wheel locking device and/or auto alarm. Similarly always lock your bicycle and where possible, secure to a fixed bike rack, pod or lamp post. If you are out at night on campus or walking to campus parking lots, we strongly encourage you to have a fellow student, faculty or staff; or you may request the night guard for assistance.

Weapons on Campus

State law and University policy prohibit the possession or use of weapons on University property. It is a felony punishable by up to four (4) years in prison to possess any firearm on University property. Possessing a concealed weapon or automatic weapons of any kind is illegal, whether on campus or in the community. Campus policies prohibit bringing weapons including switchblades, dirks, daggers, any knives with blades longer than 2-1/2 inches, stun guns, BB-guns, air guns and metal knuckles –among others.

If you see a gun or any other weapon on University property, please alert the Anaheim Police Department immediately at 714-765-1900 or LAPD at 877-ASK-LAPD with a description of the the weapon and the locations of the individual carrying it. If you believe that the weapon is being or is about to be used, dial 9-1-1.

COLLECTION OF STATISTICS FOR CAMPUS SECURITY REPORT

The Personnel Department at South Baylo University is responsible for collecting statistics, identifying reportable crimes, reporting crimes to the FBI and the Department of Education, and publishing statistics to the public. Under law, these statistics must be reported in the categories specified by each agency. FBI statistics include ONLY crimes occurring on the campus that are reported to police.

The Clery Act requires reports from a wider geographic area (e.g. adjacent public property and off-campus student organization property); from a broader scope of "reporters" (e.g., "campus security authorities" having "significant responsibility for student and campus activities," including deans, athletic coaches, student housing and student judicial staff, and advisors to student organizations); for disciplinary referrals as well as arrests for drug, alcohol, and weapons violations; and for different crimes (e.g. forcible sexual assault vs. rape and attempted rape).

Crime Statistics

The following crime statistics are provided according to the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act. These statistics include all reports of offences received by the Anaheim Police Department (APD) for the year of 2017 with significant responsibility for students and campus activities. The APD indicated that none of these crimes and/or arrests was considered a hate crime.

Description	2015			2016			2017		
	OCP	OCH	PP	OCP	OCH	PP	OCP	OCH	PP
Murder / Non-Negligent Manslaughter	0	N/A	0	0	N/A	0	0	N/A	0
Negligent Manslaughter	0	N/A	0	0	N/A	0	0	N/A	0
Sex Offenses, Forcible	0	N/A	0	0	N/A	0	0	N/A	0
Sex Offenses, Non-Forcible	0	N/A	0	0	N/A	0	0	N/A	0
Robbery	0	N/A	0	0	N/A	0	0	N/A	0
Aggravated Assault	0	N/A	0	0	N/A	0	0	N/A	0
Burglary	1	N/A	0	0	N/A	0	1	N/A	0
Motor Vehicle Theft	0	N/A	0	0	N/A	0	0	N/A	0
Arson	0	N/A	0	0	N/A	0	0	N/A	0
Arrests: Weapons: Carrying, Possessing, Etc.	0	N/A	0	0	N/A	0	0	N/A	0
Disciplinary Referrals: Weapons, Carrying, Possessing, Etc.	0	N/A	0	0	N/A	0	0	N/A	0
Arrests: Drug Abuse Violations	0	N/A	0	0	N/A	0	0	N/A	0
Disciplinary Referrals: Drug Abuse Violations	0	N/A	0	0	N/A	0	0	N/A	0
Arrests: Liquor Law Violations	0	N/A	0	0	N/A	0	0	N/A	0
Disciplinary Referrals: Liquor Law Violations	0	N/A	0	0	N/A	0	0	N/A	0

Legend: (OCP) On-Campus Property Anaheim Campus, (OCH) On-Campus Student Housing Facilities Anaheim Campus, (PP) Public Property Anaheim Campus

The crime statistics presented below are based on in-house campus reports. The crime statistics for the Los Angeles Campus will be issued by the LAPD, in accordance with the Jean Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act. The Campus Security Report will be updated at this time if any changes are noted.

The report will indicate if any crimes and/or arrests were considered a hate crime.

Description	2015			2016			2017		
	OCP	OCH	PP	OCP	OCH	PP	OCP	OCH	PP
Murder / Non-Negligent Manslaughter	0	N/A	0	0	N/A	0	0	N/A	0
Negligent Manslaughter	0	N/A	0	0	N/A	0	0	N/A	0
Sex Offenses, Forcible	0	N/A	0	0	N/A	0	0	N/A	0
Sex Offenses, Non-Forcible	0	N/A	0	0	N/A	0	0	N/A	0
Robbery	0	N/A	0	0	N/A	0	0	N/A	0
Aggravated Assault	0	N/A	0	0	N/A	0	0	N/A	0
Burglary	0	N/A	0	0	N/A	0	0	N/A	0
Motor Vehicle Theft	0	N/A	0	0	N/A	0	0	N/A	0
Arson	0	N/A	0	0	N/A	0	0	N/A	0
Arrests: Weapons: Carrying, Possessing, Etc.	0	N/A	0	0	N/A	0	0	N/A	0
Disciplinary Referrals: Weapons, Carrying, Possessing, Etc.	0	N/A	0	0	N/A	0	0	N/A	0
Arrests: Drug Abuse Violations	0	N/A	0	0	N/A	0	0	N/A	0
Disciplinary Referrals: Drug Abuse Violations	0	N/A	0	0	N/A	0	0	N/A	0
Arrests: Liquor Law Violations	0	N/A	0	0	N/A	0	0	N/A	0
Disciplinary Referrals: Liquor Law Violations	0	N/A	0	0	N/A	0	0	N/A	0

Legend: (OCP) On-Campus Property Los Angeles Campus, (OCH) On-Campus Student Housing Facilities Los Angeles Campus, (PP) Public Property Los Angeles Campus